

CHRISTIANACARE

POLICY:	Resident Selection
DEPARTMENT:	GMEC
DATE OF ORIGIN:	October 26, 1994
LAST REVISION DATE:	December 1, 2021
REGULATORY REFERENCE:	ACGME

POLICY:

Applicants for *first year* residency positions at ChristianaCare (CC) will be accepted via the application service appropriate to that program. *Applications will be accepted outside the designated application service insofar as they are consistent with the needs of the residency program and fulfill all other requirements of this policy.*

The program leadership of each residency program shall be responsible for the review and evaluation of applicants to that program. The applicants' credentials are to be reviewed by that group, and personal interviews conducted. Based on the review and evaluation, the program leadership will make recommendations for selection.

PURPOSE:

To define the policies and procedures for the selection of residents into CC residency programs.

SCOPE:

All residency programs at CC.

PROCEDURE:

Applicants for *first year* residency positions at ChristianaCare will be accepted via the application service appropriate to that program as follows:

ACGME Accredited Programs	Respective Residency Application Service
ADA Accredited Programs	Post-Doctoral Application Support Service
AOA Accredited Programs	Application made directly to program
CPME Accredited Programs	Central Application Service for Podiatric Residencies
ASHP Accredited Programs	Application made directly to program
ACPE Accredited Programs	Application made directly to program

All applications for residency positions must be complete. Eligible applicants may be required to provide a portfolio consisting of items deemed appropriate by the interviewing Program Director.

Eligible candidates will be selected based on academic credentials, previous training, ability, aptitude, preparedness, communication skills, personal qualities, and the ability to fulfill the essential job functions of the position as outlined in the Eligibility Policy.

All Applicants must apply via the appropriate applicant service for their specialty, e.g. ERAS, PASS, PHORCAS, and CASPR. Candidates for residency positions will not be discriminated against with regard to sex, age, religion, color, national origin, disability, or veteran status, and CC will comply with Executive

Order 11246, the rules, regulations, and relevant orders of the Secretary of Labor, and any other applicable laws.

SIGNATURES/APPROVALS:

A handwritten signature in black ink, appearing to read "H. J. Davis". The signature is fluid and cursive, with a large initial "H" and a long, sweeping tail.

Reviewed 1/2/2025

DO, FACP, FAAP
Associate Designated Institutional Official