

CHRISTIANACARE

POLICY:	Resident Agreement of Appointment
DEPARTMENT:	GMEC
DATE OF ORIGIN:	March 13, 2001
LAST REVISION DATE:	December 1, 2021
REGULATORY REFERENCE:	ACGME

POLICY:

ChristianaCare (CC) shall provide each resident with a written agreement of appointment outlining the terms and conditions of their appointment to the educational program.

PURPOSE:

To specify that CC will provide all residents with a written contract.

SCOPE:

All residency programs at CC

PROCEDURE:

The Office of Academic Affairs - iLEAD and Office of Legal Affairs shall prepare and revise the resident agreement of appointment each year as required, for the upcoming academic year. The agreement of appointment shall contain, at a minimum, the following:

- a) Resident/fellow responsibilities
- b) Duration of appointment
- c) Financial support for residents/fellows
- d) Conditions for reappointment and promotion to a subsequent PGY level
- e) Grievance and due process
- f) Professional liability insurance, including a summary of pertinent information regarding coverage
- g) Hospital and health insurance benefits for residents/fellows and their eligible dependents
- h) Disability insurance for residents/fellows
- i) Vacation, parental, sick and other leave(s) for residents/fellows, compliant with applicable laws;
- j) Timely notice of the effect of leave(s) on the ability of resident/fellows to satisfy requirements for program completion;
- k) Information related to eligibility for specialty board examinations;
- l) Institutional policies and procedures regarding resident/fellow duty hours and moonlighting

Information may be provided in the agreement of appointment, or referenced in other materials, such as the Program resident Handbook, or Policy Manual.

SIGNATURES/APPROVALS:

Reviewed 1/2/2025

DO, FACP, FAAP

Associate Designated Institutional Official